

STUDENT MONITORING AND MENTORING SYSTEM

The Context:

Most of the students were from remote areas and first generation learners makes it imperative on the part of the institution to provide mentoring i.e. guidance for allround development of the students on academic as well as aesthetic lines. Since, majority of the students are not matured enough to take decisions on their own in the vast changing scenario of technology and fast life, the mentorship programme of the institute guides and counsel the students in academic, nonacademic matters including personal domain to achieve their best in life. In particular, the scheme aims at addressing deficiencies in attitude, habits and knowledge of the students regarding study and learning. The nature of students' background i.e. catering to different socio-cultural and economic diversity necessitates mentoring being opted as one of the best practices by the institution.

Objectives of the practice:

- To monitor the students regularity and discipline.
- To enable the parents to know about the performance and regularity of their wards.
- To improve the teacher student relationship.
- To counsel the students for solving their problems and provide confidence to improve their quality of life.
- To guide the students to choose right career path for job, higher studies, entrepreneurship, etc.
- To focus on training the students for improvement in the global economy and quality in the society.
- To inculcate discipline, punctuality and motivation among the students in their career building.
- To align with the institutional mission and vision statement aiming to develop students on progressive lines i.e. to imbibe a rational positive outlook in the students towards life thereby making them responsible citizens.

The Practice:

1. Every section has 2 Mentors and they maintain counseling and mentoring register
2. Mentors were assigned nearly 15 to 20 students for the whole duration of the year

3. The mentors are provided with details of mentee's performances in terms of academic (Assignments, classroom seminars, quiz and end semester exam) and attendance records. The mentor also keeps track of the mentee's personal development such as co-curricular activities, discipline and career related issues.
4. Mentoring session is conducted twice in a month from 03.30 p.m. to 04.30 p.m. on regular basis.
5. The session is compulsory for every student.
6. If a student is absent for more than ten days without taking permission, then Mentor calls his/her parent, enquires the reason and advises them to take necessary care of their ward. Even after informing student's parents, the Mentor forwards the details of a student to the Principal for further action.
7. The Mentors prepare the monthly attendance of every student for each section and send the information to parents of defaulters through proper channel.
8. The practice of the mentoring system is evaluated by the Principal monthly as to ensure quality and efficiency in practice.
9. The mode of communication between Mentor and Mentee can be established through In-Person and through phone.
10. The Mentors take initiative to arrange remedial and tutorial classes for slow learners. Each Mentor maintains the whole students database.
11. Frequent counseling sessions help the student in expressing their opinions and problems with ease. Counseling is done after tests and after the Semester End exam results. Mentoring books are updated with their results, achievements, certificates, attendance, scholarships and project details.
12. In this fast moving generation, a student must make a lot of effort to catch up with the ever changing trends and technology in their fields of study. Mentoring helps the students to identify their lacunae, shortcomings and work towards improving their overall personality and improve their communication skills.
13. Mentoring helps the students to choose a right career option, and pursue it with focus and dedication.

Evidence of success:

Due to effective mentoring practiced by the faculty,

- There has been a marked improvement in the overall performance of the students.
- There was a good improvement in the teacher student relationship.
- Improvement in students attendance.
- The number of detainment of students has been decreased.
- The evidence of success was the percentage of students passed in five years from 2013 to 2019 academic results, number of students placed in the campus recruitment and number of students who got Adikavi Nannaya University Entrance ranks in the last five years.

Obstacles faced if any and strategies adopted to overcome them:

As most of the students were from rural back ground, some introverts were there due to lack of proper guidance at their earlier education. Hence, Mentors had to treat them in a specific way to know their interests and capabilities to bring them up.

Resources Required:

- Sufficient number of mentors required for mentoring.
- Students information is required for mentors.